

Parent/Provider Agreement Contract

The following agreement is between _____ (herein referred to as the parent(s))
Parent/Guardian

and Ms. Bev's Place, LLC (herein referred to as provider). The parent agrees to enroll

_____ in Ms. Bev's Place located at 2992 Cedarwood Lane, Dunkirk,
Child's Name

MD. This care will begin on _____ and the parent(s) and the provider agree to the following
Date
conditions.

Basic Rates

1. Care shall be provided normally from _____ AM/PM to _____ AM/PM on the following days:

Monday Tuesday Wednesday Thursday Friday
2. The parent(s) will notify the provider as soon as possible if their child is to be absent. Please refer to the Parent Handbook for more information on this.
3. Fees are based on how old your child is and whether care is to be full-time or part-time.
4. The basic fee for your child shall be \$ _____ per week. If your child is a school age child, the basic fee for summer care will be \$ _____ per week.
5. Fees are to be paid no later than Monday of the covered week unless otherwise arranged. Bi-weekly and monthly payments can be arranged, but weekly payment is preferred. Checks are to be made payable to Ms. Bev's Place, LLC. Cash payments can be made and a receipt will be given to you.
6. A late fee of \$5.00 per day will be assessed for each day of non-payment starting after 6:30 PM on Monday. This fee should be paid in cash and cannot be added to regular fees and written into one check.
7. In the case of a returned check fee due to insufficient funds, parents will be required to redeem the check, in cash, **within 3 working days**. There will be a charge of \$35.00 for returned checks to be paid, in cash, immediately. Additionally, parents will be responsible for paying any associated bank charges as a result (the return charge and any charges from bounced checks written on the parent's deposit and only cash will be accepted at that point. Should there be more than 3 returned checks in a 6 month period, your account will be set to a "cash only" status and future tuition payments must be made in cash.
8. In the case of non-payment, parents will be responsible for all associated collection costs, including small claims court.

Special Fees

In addition to the above, there are some fees associated with the children who are in school all day. Sometimes, school age children will be out of school for various reasons. In that case, special fees go into effect. Please see the Parent Handbook for additional information.

Overtime Rates

1. Overtime rates into effect when you drop your child off earlier than agreed to or pick your child up later than agreed.
2. The fee for extended childcare **without advanced notice** will be \$5.00 per 10 minutes or fraction thereof **per child**. For more details, please reference the Parent Handbook.

Rates Regarding Absences, Vacations, and Holidays

Absences

1. Parents are required to notify the provider as soon as possible when their child will be absent. **All absences are to be paid as usual, including sick days.** Payment reserves your child's place here at the center.
2. If your child is absent on payday, you are still obligated to pay on that day or before. Failure to pay on time will result in a late charge being assessed.

Vacations

1. Parents are given 50% off weekly tuition fees for one week of vacation per school year (September through August). These days must be used consecutively and cannot carry over into the next year. After those days have been used, all other absences will be paid as usual. Parents will notify the provider of the upcoming vacation at least two weeks prior to the vacation period.

Holidays

1. Ms. Bev's Place will be closed on all legal holidays as well an additional day at Thanksgiving and Christmas. The center will also close at 4:00 Pm on New Year's Eve. For a complete list of observed holidays, please see the Parent Handbook. Payment is expected for all holidays.
2. Paid holidays **cannot** be used as vacation days.

Termination of Contract

1. The parent(s) will notify the provider two weeks in advance (in writing) of their intent to withdraw their child from Ms. Bev's Place.
2. The provider will notify the parent(s) two weeks in advance (in writing) of her intent for the parents to withdraw their child from Ms. Bev's Place. A list of possible reasons that this may happen can be found in the Parent's Handbook.
3. The provider can terminate this contract immediately if the parent(s) do not pay for their child's care.

Other Obligations

1. Parent/Provider notification is required if your child has been exposed to any contagious disease.
2. Childcare rates are subject to change with one month's advance, written notice.
3. Should physical abuse or neglect be suspected, it is the provider's professional and legal duty under state law to notify the Department of Social Services.

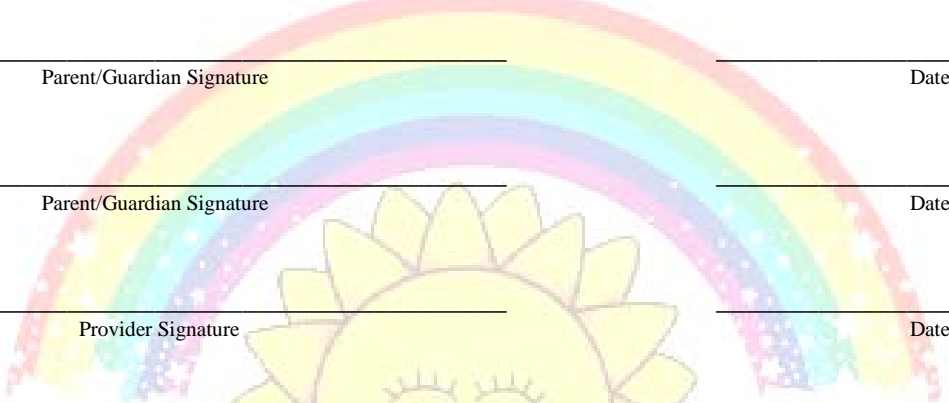
This contract is effective beginning _____ and subject to renewal by _____.
Date Date

I have read, understand, and agree to comply with the commitments and policies stated in this contract and the Parent Handbook provided by the provider, which is an addendum to this agreement.

Parent/Guardian Signature Date

Parent/Guardian Signature Date

Provider Signature Date



Renewal Dates

Date: _____ Signature: _____

Date: _____ Signature: _____

Date: _____ Signature: _____

Date: _____ Signature: _____

Date: _____ Signature: _____

Date: _____ Signature: _____

Date: _____ Signature: _____

Ms. Bev's Place